SPECIAL REVENUE FUNDS



This section contains the budgets for the City's special revenue funds that are administered by various departments. These funds involve activities that are funded through specific revenues and/or grants and can only be used for specific/restricted purposes.

The funds in this section include:

Fund 104
Fund 105
Fund 106
Fund 107
Fund 108
Fund 121
Fund 122
Fund 124
Fund 125
Fund 127
Fund 128
Fund 129
Fund 130
Fund 133
Fund 483

Proposition A Transportation Fund



Proposition A is the first of four 1/2 cent sales taxes collected in Los Angeles County to pay for transportation programs and improvements. The Proposition A Transportation Fund provides for the distribution and use of Local Return funds generated by Proposition A. The programs in this Fund are administered by the Community Development Department Transportation Division and are used to fund BurbankBus transit programs and maintenence of the Downtown Burbank Metrolink and other transit facilities.

FUND SUMMARY

		PENDITURES TY2015-16	BUDGET Y2016-17	BUDGET Y2017-18	 NGE FROM IOR YEAR
Staff Years		14.033	15.213	14.688	(0.525)
Salaries & Benefits	\$	1,192,045	\$ 1,270,692	\$ 1,292,121	\$ 21,428
Materials, Supplies & Services		750,532	783,926	839,784	55,858
Capital Expenses				66,000	66,000
Contributions to Other Funds				182,454	182,454
Total Expenses	<u>\$</u>	1,942,577	\$ 2,054,618	\$ 2,380,359	\$ 325,740
	'				

Proposition A Transportation Fund Transportation 104.CD32B



This cost center includes administrative and transit vehicle costs associated with operating the BurbankBus Senior & Disabled Transit Service.

CHANGES FROM PRIOR YEAR

Capital outlay includes \$48,000 to augment the replacement of six Senior & Disabled buses plus \$18,000 for the installation of fare boxes. Contributions to Other Funds for \$182,454 are budgeted for the Discretionary Incentive and Growth over Inflation grant programs from Metro that are restricted to public transit expenditures, which are expended from Fund 105.

	EXPENDITURES FY2015-16		BUDGET FY2016-17		BUDGET Y2017-18	CHANGE FROM PRIOR YEAR	
62170.0000 Private Contractual Services	\$	1,572	\$ 9,000	\$	9,000		
62220.0000 Insurance		66,549	70,988		48,738		(22,250)
62235.0000 Services of Other Dept - Indirect		115,510	122,396		123,503		1,107
62300.0000 Special Dept Supplies		2,095	20,000		20,000		
62450.1000 Building Grounds Maint:Bus Stops		3,050	5,000		5,000		
62475.0000 Fund 532 Vehicle Equip Rental Rate		298,013	196,946		232,481		35,535
62485.0000 Fund 535 Communications Rental Rate		35,106	37,036		38,121		1,085
62496.0000 Fund 537 Computer System Rental		445	463		481		18
62595.0000 MTA Fare Subsidy		9,280	11,000		6,000		(5,000)
Materials, Supplies & Services		531,620	472,829		483,324		10,495
70010.0000 Automotive Equipment				\$	66,000		66,000
Capital Outlay					66,000		66,000
85101.0105 Transfers to Fund 105				\$	182,454		182,454
Contributions to Other Funds					182,454		182,454
Total Expenses	\$	531,620	\$ 472,829	\$	731,778	\$	258,949

Proposition A Transportation Fund Administration 104.CD33A



This cost center funds the salaries and benefits of the transportation drivers and administrative staff directly associated with the BurbankBus Senior & Disabled Transit Service. It also includes costs associated with ongoing maintenance at the Downtown Burbank Metrolink Station, such as landscape/hardscape, refuse collection, utilities, restroom, and security services.

CHANGES FROM PRIOR YEAR

The increase in Private Contractual Services is allocated for additional costs associated to security services at the Downtown Burbank Metrolink Station.

	 ENDITURES Y2015-16	BUDGET Y2016-17	-	BUDGET Y2017-18	 NGE FROM IOR YEAR
Staff Years	14.033	15.213		14.688	(0.52)
60001.0000 Salaries & Wages	\$ 717,557	\$ 809,034	\$	818,921	\$ 9,887
60006.0000 Overtime - Non-Safety	11,717	4,771		4,771	
60012.0000 Fringe Benefits	228,059	176,446		204,304	27,858
60012.1008 Fringe Benefits:Retiree Benefits	102	11,501		9,165	(2,336)
60012.1509 Fringe Benefits: Employer Paid PERS	151,724	171,937		69,346	(102,591)
60012.1528 Fringe Benefits:Workers Comp	81,965	85,272		66,592	(18,680)
60012.1531 Fringe Benefits:PERS UAL				107,147	107,147
60015.0000 Wellness Program Reimbursement	456				
60027.0000 Payroll Taxes Non-Safety		11,731		11,874	143
60031.0000 Payroll Adjustments	465				
Salaries & Benefits	1,192,045	1,270,692		1,292,121	21,428
62170.0000 Private Contractual Services	\$ 217,041	\$ 287,600	\$	350,000	\$ 62,400
62240.0000 Services of Other Dept - Direct	928	1,135		1,212	77
62300.0000 Special Dept Supplies	908	2,000		2,000	
62496.0000 Fund 537 Computer System Rental		17,862		748	(17,114)
62755.0000 Training	 35	2,500		2,500	
Materials, Supplies & Services	 218,912	311,097		356,460	45,363
Total Expenses	\$ 1,410,957	\$ 1,581,789	\$	1,648,581	\$ 66,791

Proposition C Transportation Fund



Proposition C is the second of four 1/2 cent sales taxes collected in Los Angeles County to pay for transportation programs and improvements. The Proposition C Transportation Fund provides for the distribution and use of Local Return funds generated by Proposition C. The Community Development Department Transportation Division administers the funds for uses and projects that provide BurbankBus Fixed Route Transit Services.

FUND SUMMARY

	ENDITURES Y2015-16	ı	BUDGET FY2016-17	BUDGET FY2017-18	_	HANGE FROM PRIOR YEAR
Staff Years	1.575		1.855	1.805		(0.050)
Salaries & Benefits	\$ 189,870	\$	222,015	\$ 247,461	\$	25,446
Materials, Supplies & Services	927,032		1,963,157	1,965,211		2,054
Capital Expenses			275,000			(275,000)
Contributions to Other Funds	 1,116,902					
Total Expenses	\$ 1,148,234	\$	2,460,172	\$ 2,212,672	\$	(247,500)

Proposition C Transportation Fund BurbankBus Operations 105.CD32B



Funds in this cost center are used to pay for the BurbankBus Fixed-Route Transit system, which consists of four routes connecting Burbank residents and employees to regional rail stations in Downtown Burbank and North Hollywood. Funds are used to pay contractor costs for daily operations and transit bus operations and maintenence.

CHANGES FROM PRIOR YEAR

Private Contractual Services under this fund reduced slightly because Measure R (Fund 107) will be used to partially fund FY 2017-18 bus operations.

	 PENDITURES FY2015-16	BUDGET FY2016-17	BUDGET FY2017-18	 ANGE FROM RIOR YEAR
62170.0000 Private Contractual Services	\$ 313,137	\$ 1,342,580	\$ 1,281,000	\$ (61,580)
62220.0000 Insurance	66,549	70,988	50,058	(20,930)
62235.0000 Services of Other Dept - Indirect	57,716	84,544	82,003	(2,541)
62300.0000 Special Dept Supplies	69	3,000	3,000	
62310.0000 Office Supplies, Postage & Printing		2,000	2,000	
62475.0000 Fund 532 Vehicle Equip Rental Rate	357,028	301,423	381,712	80,289
62496.0000 Fund 537 Computer System Rental	406	422	438	16
Materials, Supplies & Services	 794,904	1,804,957	1,800,211	(4,746)
Total Expenses	\$ 794,904	\$ 1,804,957	\$ 1,800,211	\$ (4,746)

Proposition C Transportation Fund Administration 105.CD33A



This program funds administration costs associated with the Proposition C programs and membership fees for the Burbank Transportation Management Organization (TMO), San Fernando Valley Council of Governments (SFVCOG), Arroyo Verdugo Joint Powers Authority, Metro Northern Corridors Cities, California Association for Coordinated Transportation (CalACT), and Southern California Association of Governments (SCAG).

CHANGES FROM PRIOR YEAR

Memberships & Dues increased by \$6,800 as a result of increases to various membership fees, including higher dues when the Arroyo Verdugo Subregion switches to the new Arroyo Verdugo Joint Powers Authority.

	EXPENDITURES FY2015-16		BUDGET FY2016-17		BUDGET -Y2017-18	CHANGE FROM PRIOR YEAR		
Staff Years		1.575		1.855	1.805		(0.050)	
60001.0000 Salaries & Wages	\$	138,480	\$	154,439	\$ 174,294	\$	19,854	
60012.0000 Fringe Benefits		23,962		28,315	32,074		3,760	
60012.1008 Fringe Benefits:Retiree Benefits		102		1,402	1,126		(276)	
60012.1509 Fringe Benefits:Employer Paid PERS		26,317		33,390	14,759		(18,631)	
60012.1528 Fringe Benefits:Workers Comp		984		2,230	2,256		27	
60012.1531 Fringe Benefits:PERS UAL					20,424		20,424	
60027.0000 Payroll Taxes Non-Safety				2,239	2,527		288	
60031.0000 Payroll Adjustments		25						
Salaries & Benefits		189,870		222,015	247,461		25,446	
62000.0000 Utilities	\$	85,429	\$	97,500	\$ 97,500			
62025.0000 TMO Memberships		20,000		20,000	20,000			
62300.0000 Special Dept Supplies		357		4,000	4,000			
62310.0000 Office Supplies, Postage & Printing				1,000	1,000			
62520.0000 Public Information				5,000	5,000			
62700.0000 Memberships & Dues		26,342		30,700	37,500		6,800	
Materials, Supplies & Services		132,128		158,200	165,000		6,800	
70019.0000 Building Improvements			\$	275,000		\$	(275,000)	
Capital Expenses				275,000	 		(275,000)	
Total Expenses	\$	321,998	\$	655,215	\$ 412,461	\$	(242,754)	

Air Quality Management District (AQMD) Transportation Fund 106.CD33A



This fund accounts for AQMD appropriations from the AB 2766 Subvention Fund. The appropriations are funded by restricted revenues derived from a small portion of motor vehicle registration fees that may only be used for clean air mitigation measures. This fund is administered by the Community Development Department and is utilized to fund the City's rideshare program and implement programs that reduce vehicle emmissions.

CHANGES FROM PRIOR YEAR

Private Contractual Services increased to incorporate Zipcar into the City's rideshare program. When the Zipcar program is implemented, these costs will be offset by cost savings from offloading the program's existing two vehicles.

	 XPENDITURES BUDGET FY2015-16 FY2016-17		BUDGET Y2017-18	CHANGE FROM PRIOR YEAR			
Staff Years	0.300		0.500	0.700		0.200	
60001.0000 Salaries & Wages	\$ 15,709	\$	23,056	\$ 34,252	\$	11,196	
60001.4004 Salaries & Wages :Rideshare	62,576		100,000	100,000			
60002.4004 Salaries & Wages - Safety:Rideshare	601		10,000	10,000			
60012.0000 Fringe Benefits	2,156		7,403	11,423		4,019	
60012.1008 Fringe Benefits:Retiree Benefits	20		378	437		59	
60012.1509 Fringe Benefits:Employer Paid PERS	2,160		4,985	2,900		(2,084)	
60012.1528 Fringe Benefits:Workers Comp	128		416	522		106	
60012.1531 Fringe Benefits:PERS UAL				1,672		1,672	
60027.0000 Payroll Taxes Non-Safety			334	497		162	
60031.0000 Payroll Adjustments	17						
Salaries & Benefits	83,366		146,572	161,702		15,130	
62170.0000 Private Contractual Services	\$ 13,030	\$	1,400	\$ 7,400	\$	6,000	
62455.0000 Equipment Rental			2,000			(2,000)	
62520.0000 Public Information	1,085		1,100	1,100			
62610.0000 Guaranteed Ride Home Program	141		1,000	1,000			
62755.0000 Training	378		250	250			
62895.0000 Miscellaneous Expenses	1,424		1,600	1,600			
Materials, Supplies & Services	16,057		7,350	11,350		4,000	
Total Expenses	\$ 99,423	\$	153,922	\$ 173,052	\$	19,130	

Measure R Transportation Fund



Measure R is the third of four 1/2-cent sales taxes collected in Los Angeles County to pay for transportation programs and improvements. The Measure R Transportation Fund provides for the distribution and use of Local Return funds generated by Measure R. A portion of Measure R Local Return supplements Proposition C Local Return to pay for the BurbankBus Fixed-Route Transit Program. Measure R Local Return funds are also used for additional Community Development Department transportation-related projects and programs, including Active (Bicycle and Pedestrian) Transportation improvements, and street and road maintenance and improvement projects managed by the Public Works Department.

FUND SUMMARY

	 PENDITURES FY2015-16	BUDGET Y2016-17	BUDGET Y2017-18	_	IANGE FROM RIOR YEAR
Materials, Supplies & Services	\$ 1,103,344	\$ 340,000	\$ 1,068,000	\$	728,000
Capital Improvements	 370,540	400,000	1,000,000		600,000
Total Expenses	\$ 1,473,884	\$ 740,000	\$ 2,068,000	\$	1,328,000

Measure R Transportation Fund Public Improvements - Transportation 107.CD33A



This cost center provides funding for the BurbankBus Fixed-Route Transit Service and transportation-related projects and programs, including Active (Bicycle and Pedestrian) Transportation improvements, administered by the Community Development Department.

CHANGES FROM PRIOR YEAR

Changes to Private Contractual Services include \$350,000 budgeted for a non-recurring citywide parking management plan and \$200,000 for a portion of BurbankBus fixed-route operation. Additionally, recurring funds totaling \$200,000 (or approximately 16% of the projected Measure R local return revenue) have been included for active transportation projects. Fiscal Year 2017-18 active transportation projects include bicycle master plan implementation and a pedestrian master plan.

	EXPENDITURES FY2015-16		BUDGET FY2016-17					NGE FROM IOR YEAR
62170.0000 Private Contractual Services 62050.0000 Planning, Survey & Design	\$	1,103,344	\$	340,000	\$	968,000 100,000	\$	628,000 100,000
Materials, Supplies & Services		1,103,344		340,000		1,068,000		728,000
Total Expenses	\$	1,103,344	\$	340,000	\$	1,068,000	\$	728,000

Measure R Transportation Fund Street Design & Construction 107.PW21A



The Measure R Transportation Fund provides public improvements through the use of Local Return money generated by a ½ cent sales tax that was approved by Los Angeles County voters in 2008. These Local Return funds are used to fund transit programs managed by the Community Development Department and street and road maintenance and improvement projects managed by the Public Works Department.

	 IDITURES 015-16	SUDGET /2016-17	BUDGET Y2017-18	 GE FROM R YEAR
70002.0000 Street Improvements Capital Expenses	\$ 370,540 370,540	\$ 400,000 400,000	\$ 1,000,000 1,000,000	600,000 600,000
Total Expenses	\$ 370,540	\$ 400,000	\$ 1,000,000	\$ 600,000

Measure M Transportation Fund 108.PW21A



The Measure M Transportation Fund provides public transportation improvements through the use of Local Return money generated by a ½ cent sales tax that was approved by Los Angeles County voters in 2016. This program provides funding for Citywide roadway related capital improvement projects administered by the Public Works Department.

CHANGES FROM PRIOR YEAR

The Measure M Transportation Fund is a new revenue source for FY 2017-18 and will be used to provide funding for local street improvements and maintenance.

	EXPENDITURES FY2015-16	BUDGET FY2016-17	BUDGET Y2017-18	 ANGE FROM RIOR YEAR
70002.0000 Street Improvements Capital Expenses			\$ 1,200,000 1,200,000	\$ 1,200,000 1,200,000
Total Expenses			\$ 1,200,000	\$ 1,200,000

General City Grant Fund 121.PD91A/B/C



This Fund accounts for grant funds the City receives from Federal, State, and County sources. Any grant funds received during FY 2017-18 will be presented to the City Council for appropriation.

	 ENDITURES Y2015-16	BUDGET FY2016-17	BUDGET FY2017-18	CHANGE FROM PRIOR YEAR
60004.0000 State Grant - Salaries 60007.0000 Overtime - Safety Salaries & Benefits	\$ 191,096 25,902			
Salaries & Benefits	216,998			
62755.0000 Training	\$ 4,843			
Materials, Supplies & Services	4,843.08			
70011.0000 Operating Equipment	\$ 14,685			
Capital Expenses	14,685			
Total Expenses	\$ 236,526			

Community Development Block Grant Fund 122.CD25A



This program provides funds from the U.S. Department of Housing and Urban Development (HUD) for activities that primarily benefit persons of low and moderate income. The Business and Economic Development Division of the Community Development Department is responsible for the administration of this program.

CDBG activities are guided by the City's five-year Consolidated Plan for FY 2013-14 through 2017-18, approved by City Council and HUD. The use of CDBG Entitlement Allocations is mandated per the following breakdown:

- > 15 percent cap for public services:
- 20 percent cap for program administration;
- > 65 percent for capital project activities.

OBJECTIVES

Consolidated Plan CDBG Objectives

- > Create opportunities to improve the quality of life for low to moderate income residents.
- > Improve, maintain, and create accessibility to public and City facilities for the benefit of all residents.
- Improve and maintain City infrastructure.
- Provide support for public services that foster community engagement and promote effective programs and
- > Provide support for economic development activities that cultivate jobs for low-income residents.

Annually, the City publishes a Notice of Funding Availability and Request for Proposals for CDBG funding. Applicants must describe the methods in which each program or project is aligned with the City's goals and objectives of the five-year Consolidated Plan.

CHANGES FROM PRIOR YEAR

For FY 2017-18, the CDBG Program allocation for new projects and programs is \$1,098,441 (\$899,361 from new entitlement funds, \$102,536 from prior year uncommitted funds, and \$96,544 in program revenues). The CDBG entitlement for FY 2017-18 is a slight increase (2.6% or \$22,654) from FY 2016-17. As federal entitlement grants continue to decline, the goal is to leverage these funds with other public and private dollars to effectively deliver programs that benefit low- and moderate-income persons.

Approved Public Service Projects for FY 2017-18 - \$149,385

Armenian Relief Society - \$2,047

BCR "A Place To Grow" - \$12,388

Boys & Girls Club of Burbank and Greater East Valley - \$14,837

Burbank Coordinating Council - \$4,605

Burbank Family YMCA - \$12,791

Burbank Noon Lions - \$4,093

Burbank Temporary Aid Center - \$15,349

Burbank Unified School District - \$26,995

Fair Housing Council - \$20,000 (Funded by HOME Program Administration)

Family Promise of the Verdugos - \$12,791

Family Service Agency of Burbank - \$20,466

Kids Community Dental Clinic - \$17,907

Salvation Army - \$5,116

Approved Capital Projects for FY 2017-18 - \$749,875

Burbank Temporary Aid Center - \$25,501

Boys and Girls Club - \$152,137

City of Burbank - Parks and Recreation - \$280,508

City of Burbank - Public Works - \$291,729

Community Development Block Grant Fund 122.CD25A



		NDITURES 2015-16		SUDGET /2016-17		BUDGET Y2017-18		NGE FROM IOR YEAR
Staff Years		0.770		0.740		0.740		
60001.0000 Salaries & Wages	\$	80,935	\$	73,869	\$	81,113	\$	7,244
60012.0000 Fringe Benefits	*	11,386	Ψ	12,084	Ψ	13,969	Ψ	1,885
60012.1008 Fringe Benefits:Retiree Benefits		71		559		462		(98)
60012.1509 Fringe Benefits:Employer Paid PERS		15,302		15,970		6,869		(9,102)
60012.1528 Fringe Benefits:Workers Comp		540		909		1,022		113
60012.1531 Fringe Benefits:PERS UAL		040		303		11,951		11,951
60027.0000 Payroll Taxes Non-Safety				1,071		1,176		105
60031.0000 Payroll Adjustments		630		1,071		1,170		105
Salaries & Benefits		108,863		104,462		116,562		12,100
Calaries & Delicins		100,003		104,402		110,302		12,100
62085.0000 Other Professional Services	\$	20,000						
62235.0000 Services of Other Dept - Indirect		54,578		60,521		72,165		11,644
62310.0000 Office Supplies, Postage & Printing		381		1,000		565		(435)
62420.0000 Books & Periodicals		449		2,000		567		(1,433)
62496.0000 Fund 537 Computer System Rental		342		337		1,236		899
62520.0000 Public Information		346		4,300		4,300		
62700.0000 Memberships & Dues		1,130		2,100		2,100		
62710.0000 Travel		95		1,450		1,017		(433)
62895.0000 Miscellaneous Expenses		122		1,000		1,000		(100)
63051.0000 CDBG Activities		122		313,601		327,023		13,422
63051.1256 CDBG:Street Reconstruction		70,443		010,001		021,020		10,422
63051.1257 CDBG:Work Readiness Program		49,233						
63051.1274 CDBG:Street Reconstruction		138,345						
63051.1275 CDBG:Boys and Girls Club of Burbank		67,526						
63051.1276 Family Service Agency		18,387						
63051.1277 Burbank Temporary Aid Center		30,644						
63051.1277 Burbank Temporary Aid Center		29,506						
63051.1279 YMCA Childcare Scholaships		7,004						
63051.1280 Boys & Girls Club		11,382						
63051.1281 BCR A Place to Grow								
		8,318						
63051.1282 Library Department		2,406						
63051.1283 Burbank Noon Lions		1,799						
63051.1284 Armenian Relief Society		2,626						
63051.1285 Kids Community Dental Clinic		15,673						
63051.1286 Family Promise		10,507						
63051.1287 Burbank Coordinating Council		2,627						
63051.1288 YMCA ADA Compliance		5,044						
Materials, Supplies & Services		548,912		386,309		409,973		23,664
70002.0000 Street Improvements			\$	361,752	\$	291,729	\$	(70,023)
70003.0000 Park Improvements		1,715	~	130,000	~	280,508	~	150,508
Capital Expenses		1,715		491,752		572,237		80,485
Total Expenses	\$	659,490	\$	982,523	\$	1,098,772	\$	116,249

Drug Asset Forfeiture Fund 124.PD91B/C/D



This Fund was established to account for Drug Asset Forfeiture revenues and expenditures. Revenue estimates and appropriations will be made only after the drug assets are seized and the revenues are remitted to the City. Any additional Fund 124 revenues and/or appropriations may be approved by the City Council during the Fiscal Year.

CHANGES FROM PRIOR YEAR

Vehicle maintenance costs previously charged to Asset Forfeiture (Fund 124) were transferred to the General Fund for FY 2017-18.

	 NDITURES '2015-16	_	UDGET '2016-17	BUDGET FY2017-18	 NGE FROM OR YEAR
62475.0000 Fund 532 Vehicle Equip Rental Rate 62410.0000 15% Set-Aside of State Funds	\$ 34,766 2,311	\$	37,734		\$ (37,734)
Materials, Supplies & Services	37,077		37,734		(37,734)
70015.0000 Special Op Equip:Drug Forfeiture	\$ 143,264				
Capital Expenses	143,264				
Total Expenses	\$ 180,340	\$	37,734		\$ (37,734)

State Gas Tax Fund 125.PW21A/E/F



This Fund provides for construction and maintenance of part of the City's street system, including traffic signals and lighting. The Public Works Department administers this fund. Specific project information is available in the separately bound Capital Improvement Program (CIP) Budget.

CHANGES FROM PRIOR YEAR

The salaries and benefits for Street Design, Roadway and Parkway Maintenance positions were previously funded through direct charges to the Gas Tax Fund. The Gas Tax Fund will fund 50 percent of salaries and benefits for each of these positions. It will also fund 100 percent of salaries and benefits for the Engineering Associate - Traffic position and 50 percent of salaries and benefits for the Principal Engineer - Traffic. The Street Median Maintenance Program previously funded through direct charges to Gas Tax Fund 125 is now budgeted in a Materials, Supplies, and Services line item.

	 ENDITURES Y2015-16		DGET 016-17	BUDGET Y2017-18	_	HANGE FROM PRIOR YEAR
Staff Years				16.500		16.500
60001.0000 Salaries & Wages				\$ 1,165,090	\$	1,165,090
60012.0000 Fringe Benefits				251,840		251,840
60012.1008 Fringe Benefits:Retiree Benefits				9,717		9,717
60012.1509 Fringe Benefits:Employer Paid PERS				94,957		94,957
60012.1528 Fringe Benefits:Workers Comp				94,242		94,242
60012.1531 Fringe Benefits:PERS UAL				186,414		186,414
60027.0000 Payroll Taxes Non-Safety				16,167		16,167
Salaries & Benefits				1,818,425		1,818,425
62170.0000 Private Contractual Services				\$ 200,000	\$	200,000
62235.0000 Services of Other Dept - Indirect	23,009		12,844	36,044	•	23,200
62235.1000 Svcs of Dept Indirect:Intra City Contra	(154,307)		,	,		•
62240.0000 Services of Other Dept - Direct	1,976,741	2,0	34,824			(2,034,824)
62300.0000 Special Dept Supplies			30,000	25,000		(5,000)
62435.0000 General Equipment Maint & Repair	15,797			70,000		70,000
Materials, Supplies & Services	1,861,240	2,0	77,668	331,044		(1,746,624)
70002.0000 Street Improvements	\$ 2,219,728	\$ 6	528,000	\$ 236,855	\$	(391,145)
Capital Expenses	2,219,728		528,000	236,855		(391,145)
Total Expenses	\$ 4,080,969	\$ 2,7	705,668	\$ 2,386,324	\$	(319,344)

Public Improvements Fund



This program funds public improvements through the receipt of Development Impact Fees collected by the Community Development Department. Public Improvement projects funded by this program are restricted to those appearing in the Infrastructure Blueprint or projects identified at the inception of the impact fee program. Expenditures can only be incurred for specific projects in the Community Development, Parks & Recreation, Fire, Police, and Library

FUND SUMMARY

	 ENDITURES Y2015-16	BUDGET Y2016-17	BUDGET FY2017-18	_	NGE FROM IOR YEAR
Staff Years	2.550	2.960	2.860		(0.100
Salaries & Benefits	\$ 332,894	\$ 381,400	\$ 407,024	\$	25,625
Materials, Supplies & Services	247,595	490,934	494,919		3,985
Capital Expenses	1,592,441	2,476,667	3,040,822		564,155
Contributions to Other Funds		90,000	90,000		
Total Expenses	\$ 2,172,930	\$ 3,439,001	\$ 4,032,765	\$	593,76

Public Improvements Fund Transportation 127.CD33A



This program provides funding for Citywide transportation related capital improvement projects such as the I-5 HOV / Empire Interchange Project, intersection and traffic signal improvements, and bicycle infrastructure as identified on the Infrastructure Blueprint.

	EXPENDITURES FY2015-16					BUDGET Y2017-18	CHANGE FROM PRIOR YEAR		
Staff Years		2.550		2.960		2.860		(0.100)	
60001.0000 Salaries & Wages	\$	248,719	\$	268,166	\$	286,475	\$	18,309	
60012.0000 Fringe Benefits		35,292		45,304		50,255		4,952	
60012.1008 Fringe Benefits:Retiree Benefits		124		2,238		1,785		(453)	
60012.1509 Fringe Benefits:Employer Paid PERS		46,920		57,978		24,259		(33,719)	
60012.1528 Fringe Benefits:Workers Comp		1,738		3,826		3,700		(127)	
60012.1531 Fringe Benefits:PERS UAL		•				36,397		, ,	
60027.0000 Payroll Taxes Non-Safety				3,888		4,154		265	
60031.0000 Payroll Adjustments		102							
Salaries & Benefits		332,894		381,400		407,024		25,625	
62085,0000 Other Professional Services	\$	77.326	\$	172.500	\$	172,500			
62185.0000 Transportation Element EIR	•	22,101	,	50,000		50,000			
62235.0000 Services of Other Dept - Indirect		147,232		267,249		271,388		4,139	
62240.0000 Services of Other Dept - Direct		152		185		,		(185)	
62300.0000 Special Dept Supplies		45		200		200		,	
62496.0000 Fund 537 Computer System Rental		739		800		831		31	
Materials, Supplies & Services		247,595		490,934		494,919		3,985	
70002.0000 Street improvements	\$	1,284,920	\$	1,466,667	\$	2,915,822	\$	1,449,155	
70005.0000 Public Improvements	т	,,0	*	95,000	_	55,000	*	(40,000)	
Capital Expenses		1,284,920		1,561,667		2,970,822		1,409,155	
Total Expenses	\$	1,865,409	\$	2,434,001	\$	3,872,765	\$	1,438,765	

Public Improvements Fund Fire



127.CD33B

This program provides funding for capital improvement projects associated with the Fire Department. The Contribution to Fund 001 is the repayment of a General Fund loan for excess construction costs of the Police/Fire facility.

	EXPENDITURES FY2015-16	BUDGET FY2016-17		 JDGET 2017-18	CHANGE FROM PRIOR YEAR
85101.0001 Transfers to Fund 001 Contributions to Other Funds		\$	15,000 15,000	\$ 15,000 15,000	
Total Expenses		\$	15,000	\$ 15,000	

Public Improvements Fund Police 127.CD33C



This program provides funding for capital improvement projects associated with the Police Department. The Contribution to Fund 001 is the repayment of a General Fund loan for excess construction costs of the Police/Fire facility.

	EXPENDITURES FY2015-16	_			JDGET 2017-18	CHANGE FROM PRIOR YEAR
85101.0001 Transfers to Fund 001 Contributions to Other Funds			75,000 75.000	\$	75,000 75.000	
Total Expenses		\$	75,000	\$	75,000	

Public Improvements Fund Library 127.CD33D



This program provides funding for capital improvement projects and capital items associated with the Library Department.

	EXPENDITURE S FY2015-16		BUDGET FY2016-17				 ANGE FROM RIOR YEAR
70011.0000 Operating Equipment 70014.0000 Library Automation	\$	24,173 255,797	\$	40,000	\$	40,000	
70019.0000 Building Improvements				275,000			(275,000)
Capital Expenses		279,970		315,000		40,000	(275,000)
Total Expenses	\$	279,970	\$	315,000	\$	40,000	\$ (275,000)

Public Improvements Fund Parks & Recreation 127.CD33E



This program provides funding for capital improvement projects and capital items associated with the Parks & Recreation Department.

		NDITURES 2015-16	BUDGET FY2016-17			CHANGE FROM PRIOR YEAR	
70003.0000 Park improvements 70020.0000 Holding-Capital	\$	27,551	600,000	\$	30,000	\$	30,000 (600,000)
Capital Expenses	<u></u>	27,551	600,000		30,000		(570,000)
Total Expenses	\$	27,551	\$ 600,000	\$	30,000	\$	(570,000)

HUD Affordable Housing Program Fund 128.CD25A/C



This program provides funds from the U.S. Department of Housing and Urban Development (HUD) to increase the City's supply of affordable housing and provides Permanent Supportive Housing (PSH) vouchers. Through the investment of HOME Investment Partnerships (HOME) funds, housing developers and non-profit organizations can acquire, rehabilitate and develop long-term affordable housing. The use of PSH vouchers will provide rental assistance to 20 chronically homeless persons. The Business & Economic Development Division of the Community Development Department is responsible for the administration of these programs.

OBJECTIVES

HOME grant programs are guided by the City's five-year Consolidated Plan for FY 2013-14 through 2017-18, approved by City Council and HUD.

- Provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing for low and moderate income residents and reducing discriminatory and accessibility barriers.
- Expend federal HOME funds within the required timeframe to create affordable housing for lower-income households that meets the City's Regional Housing Needs Assessments (RHNA) requirements.
- Create special needs housing opportunities for individuals and families that are at-risk of becoming homeless.
- Create transitional and permanent supportive housing units for homeless individuals and families.
- Utilize Permanent Supportive Housing (PSH) funds to provide rental assistance to 20 chronically homeless households as required under the program.

CHANGES FROM PRIOR YEAR

The FY 2017-18 HOME Fund appropriation is \$383,797, a four percent or \$15,326 increase from FY 2016-17. Use of these funds is restricted toward creating and preserving affordable housing and program administration (not to exceed 10 percent of the program allocation). A total of \$345,417 of the FY 2017-18 allocation will be budgeted for capital improvement projects. In FY 2016-17, a new HUD funding appropriation of PSH funds was awarded for \$452,048. The PSH funds were added to the HUD Affordable Housing Fund. These funds are restricted to rental assistance and supportive services for chronically homeless persons. The estimated FY 2017-18 PSH fund appropriation is \$452,048.

Additional funds from Fair Housing Council CDBG for \$20,000 have been budgeted for fair housing services out of the HOME Program Administration reserve fund.

	EXPENDITURES FY2015-16		BUDGET FY2016-17		BUDGET FY2017-18		 ANGE FROM RIOR YEAR
STAFF YEARS		0.230		0.260		0.260	
60001.0000 Salaries & Wages	\$	24,310	\$	25,954	\$	28,499	\$ 2,545
60012.0000 Fringe Benefits		3,424		4,246		4,908	662
60012.1008 Fringe Benefits:Retiree Benefits		21		197		162	(34)
60012.1509 Fringe Benefits:Employer Paid PERS		4,600		5,611		2,413	(3,198)
60012.1528 Fringe Benefits:Workers Comp		161		319		359	40
60012.1531 Fringe Benefits:PERS UAL						3,570	3,570
60027.0000 Payroll Taxes Non-Safety				376		413	37
60031.0000 Payroll Adjustments		188					
Salaries & Benefits		32,704		36,703		40,325	3,622

HUD Affordable Housing Program Fund 128.CD25A/C



	 NDITURES 2015-16	BUDGET Y2016-17	_	BUDGET Y2017-18	_	NGE FROM IOR YEAR
62170.0000 Private Contractual Services			\$	14,350	\$	14,350
62310.0000 Office Supplies, Postage & Printing				1,000		1,000
62520.0000 Public Information				8,850		8,850
62710.0000 Travel				1,000		1,000
62755.0000 Training				1,500		1,500
62895.0000 Miscellaneous Expenses	1,545			2,000		2,000
62950.0000 Housing Assistance Payments				303,348		303,348
62950.1000 Housing Asst Payments:Admin Fees				120,000		120,000
63051.1020 CDBG:Fair Housing	12,500	20,000		20,000		
Materials, Supplies & Services	14,045	20,000		472,048		452,048
70005.0000 Public Improvements	\$ 461,299	\$ 331,768	\$	345,417		13,649
Capital Expenses	461,299	331,768		345,417		13,649
Total Expenses	\$ 508,048	\$ 388,471	\$	857,790	\$	469,319

Street Lighting Fund 129.PS61A-B



This Fund provides for Citywide street lighting maintenance through the use of up to 2% of gross retail sales of electricity, at the City Council's discretion. The Burbank Water & Power Department administers this Fund.

		ENDITURES Y2015-16	BUDGET Y2016-17	BUDGET Y2017-18	_	HANGE FROM PRIOR YEAR
60012.1528 Fringe Benefits:Workers Comp	\$	11,649				
60020.0000 Projects Salaries	*	171,012	168,518	197,490		28,972
60021.0000 Projects Salaries Overhead		196,658	215,703	252,788		37,085
Salaries & Benefits		379,320	384,221	450,278		66,057
62000.0000 Utilities	\$	1,292,288	\$ 1,291,073	\$ 1,186,457	\$	(104,616)
62170.0000 Private Contractual Services		9,000	25,000	30,000		5,000
62225.0000 Custodial Services		329				
62235.0000 Services of Other Dept - Indirect		78,208	87,474	79,826		(7,648)
62300.0000 Special Dept Supplies		17,307	25,200	25,200		
62430.0000 Auto Equipment Maint & Repair		5				
62496.0000 Fund 537 Computer System Rental		435	470	489		19
62700.0000 Memberships & Dues		500	600	600		
62710.0000 Travel			1,500	1,500		
62725.0000 Street Lighting Maintenance		24,791	35,000	40,722		5,722
62755.0000 Training			3,000	3,000		
62811.0000 Interest Expense			4,000	4,000		
63005.0000 Depreciation-Buildings			643	643		
63131.1001 Overhead Recovery:Fleet Usage		3,985	36,461	31,291		(5,170)
63131.1002 Overhead Recovery:Warehouse Alloc		27,975				
63165.0000 Maintenance of Electric Equipment		1,549				
63310.0000 Inventory Overhead		3,797	2,520	2,520		
Materials, Supplies & Services		1,460,169	1,512,941	1,406,248		(106,693)
70006.0000 Street Lighting Improvements	\$	628,356	\$ 1,154,590	\$ 1,125,000	\$	(29,590)
Capital Expenses		628,356	1,154,590	1,125,000		(29,590)
85101.0496 Transfers to Fund 496	\$	80,000	\$ 80,000	\$ 80,000		
Contributions to Other Funds		80,000	80,000	80,000		
Total Expenses	\$	2,547,844	\$ 3,131,752	\$ 3,061,526	\$	(70,226)

Youth Endowment Services (YES) Fund 130.PR25A



This Fund provides for Youth Endowment Services (YES) activities. The primary source of funds was from the former Redevelopment Agency (5% of property tax increment growth), which was dissolved in February 2012.

A contribution to the General City Capital Projects Fund 370 for \$8,199 was appropriated for the Robert E. Lundigan Park Playground Renovation project.

	 ENDITURES (2015-16	BUDGET FY2016-17	BUDGET FY2017-18	 HANGE FROM PRIOR YEAR
62080.0000 Taxes of YES Fund Materials, Supplies & Services	\$ 50 50			
85101.0370 Transfers to Fund 370 Contributions to Other Funds	\$ 625,000 625,000	\$ 132,402 132,402	\$ 8,199 8,199	\$ (124,203) (124,203)
Total Expenses	\$ 625,050	\$ 132,402	\$ 8,199	\$ (124,203)

Tieton Hydropower Project



Tieton Hydropower Project is located at the base of the Tieton Dam on the Tieton River in Yakima County, Washington. It is comprised of a powerhouse along with a 21-mile 115 kV transmission line from the plant substation to the interconnection on the electrical grid. This facility was acquired by the Southern California Public Power Authority in November 2009 with 50% of entitlement shares belonging to the City of Burbank (operating agent) and 50% of entitlement shares belonging to the City of Glendale. Average annual generation from this plant is approximately 48,000 megawatt hours (MWh). Expenses associated with the hydraulic plant include operations, maintenance, transmission, and general and administrative. Revenues are billed to recover expenses incurred by the operating agent, Burbank Water & Power.

	 PENDITURES FY2015-16	BUDGET Y2016-17	BUDGET Y2017-18	 ANGE FROM RIOR YEAR
62000.0000 Utilities	\$ 23,395	\$ 24,000	\$ 24,000	
62000.1003 Utilities:Telephone		6,000	6,000	
62085.0000 Other Professional Services		1,036,000	809,580	(226,420)
62170.0000 Private Contractual Services	456,907	355,000	748,500	393,500
62220.0000 Insurance	89,119	183,005	150,000	(33,005)
62300.0000 Special Dept Supplies		60,000	150,000	90,000
62435.0000 General Equipment Maint & Repair	511,005			
62455.0000 Equipment Rental	93,051			
62710.0000 Travel	1,299	20,000	15,000	(5,000)
63131.0000 Overhead Recovery	96,000	96,000	96,000	
63240.0000 Regulatory Expense	269,971	392,400	401,880	9,480
Materials, Supplies & Services	1,540,747	2,172,405	2,400,960	228,555
70070.0000 Magnolia Power Project	\$ 348,250	\$ 200,000	\$ 191,590	\$ (8,410)
Capital Expenses	348,250	200,000	191,590	(8,410)
Total Expenses	\$ 1,888,997	\$ 2,372,405	\$ 2,592,550	\$ 220,145

Magnolia Power Project 483



Magnolia Power Project (MPP) is a combined-cycle natural gas-fired, electric generating plant with a nominal net base capacity of 242 MW, but can achieve output up to 295 MW, if needed, using duct firing. MPP is a jointly owned Southern California Public Power Authority project with the Cities of Anaheim, Cerritos, Colton, Glendale, Pasadena and Burbank (operating agent). MPP commenced commercial operations in Burbank, CA in September 2005. MPP is forecasted to generate 1,472,864 MWh. Expenses associated with the plant include its operations, generation, maintenance, transmission, fuel transport, greenhouse gas allowances, site lease, system control, and general and administrative. Revenues are billed to recover expenses incurred by the operating agent, Burbank Water & Power.

	ENDITURES Y2015-16	BUDGET FY2016-17	BUDGET FY2017-18	NGE FROM IOR YEAR
60020.0000 Projects Salaries	\$ 3,771,324	\$ 5,011,393	\$ 4,921,491	\$ (89,902)
60021.0000 Projects Salaries Overhead	4,336,909	6,414,583	6,299,508	(115,075)
Salaries & Benefits	8,108,233	11,425,976	11,220,999	(204,977)
62000.0000 Utilities	\$ 132,661	\$ 175,000	\$ 175,000	
62000.1004 Utilities:Sewer	5,290	7,200	7,200	
62085.0000 Other Professional Services	343,052	786,700	687,625	(99,075)
62170.0000 Private Contractual Services	18,258			
62220.0000 Insurance	699,938	872,000	736,648	(135,352)
62225.0000 Custodial Services	3,069			
62300.0000 Special Dept Supplies	111,133	120,500	267,672	147,172
62310.0000 Office Supplies, Postage & Printing	219	4,550	3,000	(1,550)
62316.0000 Software & Hardware	56,701	124,034	133,134	9,100
62380.0000 Chemicals	776,588	953,780	953,780	
62380.1000 Chemicals:Emissions Controls		70,000	65,000	(5,000)
62381.0000 CT Chemicals	270,665	249,260	265,000	15,740
62382.0000 Boiler Chemicals	41,219	53,560	50,000	(3,560)
62383.0000 Lubrication/Gases	109,022	126,875	120,000	(6,875)
62395.0000 Radio Supplies Handling	514			
62430.0000 Auto Equipment Maint & Repair	224			
62435.0000 General Equipment Maint & Repair	670,772	746,750	663,506	(83,244)
62450.0000 Building Grounds Maint & Repair	107			
62455.0000 Equipment Rental	13,837	2,500		(2,500)
62710.0000 Travel		16,500	10,500	(6,000)
62725.0000 Street Lighting Maintenance	8			
62755.0000 Training	20,950	164,800		(164,800)
62770.0000 Hazardous Materials Disposal	413,686	460,000	460,000	
62795.0000 Reclaimed Water:	1,153,480	1,524,000	1,613,300	89,300
62811.0000 Interest Expense	50,994			
62840.0000 Small Tools	17,733	1,300	1,300	
63130.0000 Transmission Expense	31,975	50,000	50,000	
63131.1000 Overhead Recovery:Fleet Allocation	9,850	11,048	16,258	5,210
63131.1001 Overhead Recovery:Fleet Usage	86	4,735		(4,735)
63131.1002 Overhead Recovery:Warehouse Alloc	5,956			
63165.0000 Maintenance of Electric Equipment	1,829,719	1,843,526	1,880,397	36,871
63205.0000 Accessory Electric Equipment	141,358	320,000	300,000	(20,000)
63235.0000 Leased Property	431,021	431,021	431,021	
63240.0000 Regulatory Expense	246,553	389,250	403,500	14,250
63270.0000 Water Treatment	4,443			
63295.0000 Other Water Expense	205,251	258,030	283,030	25,000
63310.0000 Inventory Overhead	33,375			
Materials, Supplies & Services	7,849,710	9,766,919	9,576,871	(190,048)
70070.0000 Magnolia Power Project	\$ 790,058	\$ 252,121	\$ 275,000	\$ 22,879
Capital Expenses	790,058	252,121	275,000	22,879
Total Expenses	\$ 16,748,001	\$ 21,445,015	\$ 21,072,870	\$ (372,145)

Proposition A - Transportation Fund Authorized Positions



CLASSIFICATION TITLES	STAFF YEARS FY2015-16	STAFF YEARS FY2016-17	STAFF YEARS FY2017-18	CHANGE FROM PRIOR YEAR
ADM ANALYST I (M)	0.200	0.100	0.100	
AST CD DIR-TRANS&PLNG	0.000	0.150	0.150	
ADM ANALYST II (M)	0.350	0.000	0.000	
CLERICAL WKR	0.900	0.900	0.900	
DEPUTY CITY PLANNER	0.125	0.000	0.000	
INTERMEDIATE CLK	0.000	0.250	0.200	-0.050
SR ADM ANALYST (M)	0.000	0.355	0.355	
SR PLNER	0.100	0.100	0.100	
TRANS OPERATIONS SUPV	1.000	1.000	1.000	
TRANS SCHEDULER	2.000	2.000	2.000	
TRANS SRVS DRIVER	8.383	8.383	9.383	1.000
TRANS SRVS MGR	0.500	0.500	0.500	
WK TRAINEE I	0.475	0.475	0.000	-0.475
TOTAL STAFF YEARS	14.033	15.213	14.688	-0.525

Proposition C - Transportation FundAuthorized Positions



CLASSIFICATION TITLES	STAFF YEARS FY2015-16	STAFF YEARS FY2016-17	STAFF YEARS FY2017-18	CHANGE FROM PRIOR YEAR
ADM ANALYST I (M)	0.200	0.200	0.200	
ADM ANALYST II (M)	0.350	0.000	0.000	
ASSOC PLNER	0.300	0.300	0.300	
AST CD DIR-TRANS&PLNG	0.000	0.150	0.150	
DEPUTY CITY PLANNER	0.125	0.000	0.000	
INTERMEDIATE CLK	0.000	0.250	0.200	-0.050
SR ADM ANALYST (M)	0.000	0.355	0.355	
SR PLNER	0.100	0.100	0.100	
TRANS SRVS MGR	0.500	0.500	0.500	
TOTAL STAFF YEARS	1.575	1.855	1.805	-0.050

Air Quality Management District (AQMD) Authorized Positions



CLASSIFICATION TITLES	STAFF YEARS FY2015-16	STAFF YEARS FY2016-17	STAFF YEARS FY2017-18	CHANGE FROM PRIOR YEAR
ADM ANALYST I (M)	0.000	0.400	0.400	
INTERMEDIATE CLK	0.000	0.100	0.300	0.200
TOTAL STAFF YEARS	0.300	0.500	0.700	0.200

Community Development Block Grant (CDBG) Authorized Positions



CLASSIFICATION TITLES	STAFF YEARS FY2015-16	STAFF YEARS FY2016-17	STAFF YEARS FY2017-18	CHANGE FROM PRIOR YEAR
GRANTS CORD	0.770	0.740	0.740	
TOTAL STAFF YEARS	0.770	0.740	0.740	

State Gas Tax Fund Authorized Positions



CLASSIFICATION TITLES	STAFF YEARS FY2015-16	STAFF YEARS FY2016-17	STAFF YEARS FY2017-18	CHANGE FROM PRIOR YEAR
SKILLED WKR	0.000	0.000	1.000	1.000
HEAVY TRUCK DRIVER	0.000	0.000	1.500	1.500
CIVIL ENGNRG ASSOC	0.000	0.000	1.000	1.000
CONST INSP	0.000	0.000	1.000	1.000
PW JOURNEYMAN	0.000	0.000	2.000	2.000
LABORER	0.000	0.000	2.500	2.500
PRIN CIVIL ENG (M)	0.000	0.000	1.500	1.500
PW SUPV	0.000	0.000	0.500	0.500
CEMENT FINISHER	0.000	0.000	1.000	1.000
SUPVG CONST INSP	0.000	0.000	0.500	0.500
HEAVY EQUIP OP	0.000	0.000	1.000	1.000
STR MAINT LEADWKR	0.000	0.000	1.500	1.500
ENGNRG ASSOC-TRAF	0.000	0.000	1.000	1.000
PRIN ENG-TRAF	0.000	0.000	0.500	0.500
TOTAL STAFF YEARS	0.000	0.000	16.500	16.500

Public Improvements Fund Authorized Positions



CLASSIFICATION TITLES	STAFF YEARS FY2015-16	STAFF YEARS FY2016-17	STAFF YEARS FY2017-18	CHANGE FROM PRIOR YEAR
ADM ANALYST I (M)	0.300	0.300	0.300	
ADM ANALYST II (M)	0.150	0.000	0.000	
ASSOC PLNER	0.650	0.650	0.650	
AST CD DIR-TRANS&PLNG	0.000	0.550	0.550	
CHIEF ASST CD DIRECTOR	0.050	0.000	0.000	
DEPUTY CITY PLANNER	0.500	0.000	0.000	
INTERMEDIATE CLK	0.000	0.400	0.300	-0.100
REAL ESTATE&PROJ MGR	0.300	0.300	0.300	
SR ADM ANALYST (M)	0.000	0.160	0.160	
SR PLNER	0.600	0.600	0.600	
TOTAL STAFF YEARS	2.550	2.960	2.860	-0.100

HUD Affordable Housing Program Fund Authorized Positions



CLASSIFICATION TITLES	STAFF YEARS FY2015-16	STAFF YEARS FY2016-17	STAFF YEARS FY2017-18	CHANGE FROM PRIOR YEAR
GRANTS CORD	0.230	0.260	0.260	
TOTAL STAFF YEARS	0.230	0.260	0.260	